



# *CITY COUNCIL AGENDA REPORT*

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**MEETING DATE:** June 21, 2004

**ITEM NUMBER:** Item Number

**SUBJECT:** Ordinance Amending Special Event Permit Regulations

**DATE:** June 14, 2004

**FROM:** City Attorney's Office

**PRESENTATION BY:** Marianne Milligan, Sr. Deputy City Attorney

**FOR FURTHER INFORMATION CONTACT:** Marianne Milligan 714.754.5289

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## **RECOMMENDATION:**

1. Give second reading to the proposed ordinance regarding special event permits and block parties.
2. Adopt the resolution establishing standard conditions for special events.
3. Adopt the resolution establishing pre-designated dates for block parties.

## **BACKGROUND:**

On June 7, 2004, City Council gave first reading to the attached Ordinance regarding special event permits and block parties. The final Ordinance reflecting the changes made by the Council at the last meeting is attached hereto as Attachment 1.

## **ANALYSIS:**

Section 9-211(d)(6), (7) and (8) of the Ordinance requires that the City Council establish certain standard conditions that are applicable for all special events. These required standard conditions are included with other proposed standard conditions that are set forth in the Resolution attached hereto as Attachment 2. Please note that depending on the type of event, additional conditions other than these standard conditions may be imposed in accordance with Section 9-211 of the Ordinance.

The Ordinance also establishes a separate Article regulating block parties. This Article requires that the City Council establish pre-designated dates for which block parties may be held. The dates previously established by the Council by way of minute order, are the Fourth of July and Labor Day. Staff is not recommending any change to these two dates. A resolution establishing the pre-designated dates for block parties is attached hereto as Attachment 3.

Also attached for the Council's information is a draft of the application packet that will be available for applicants for special events in the City of Costa Mesa.

**FISCAL REVIEW:**

There is no fiscal impact.

**LEGAL REVIEW:**

This report, the proposed ordinance and resolutions attached have been prepared by the City Attorney's Office and no further legal review is necessary.

**CONCLUSION:**

The proposed ordinance is presented to the City Council for second reading and the attached resolutions are presented for adoption by the City Council.

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MARIANNE MILLIGAN  
Senior Deputy City Attorney

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TOM WOOD  
Acting City Attorney

DISTRIBUTION: Allan Roeder, City Manager  
Tom Wood, Acting City Attorney

ATTACHMENT:

1. [Final ordinance](#)
2. [Resolution establishing pre-designated standard conditions](#)
3. [Resolution establishing pre-designated dates for block parties](#)
4. [Proposed application packet for special events](#)