



CITY COUNCIL AGENDA REPORT

MEETING DATE: SEPTEMBER 7, 2004

ITEM NUMBER:

**SUBJECT: PROFESSIONAL ENGINEERING SERVICES FOR DESIGN OF RALEIGH AVENUE-
FISCAL YEAR 2004-05 CDBG STREET IMPROVEMENT PROJECT**

DATE: APRIL 26, 2004

FROM: PUBLIC SERVICES DEPARTMENT/ENGINEERING DIVISION

PRESENTATION BY: WILLIAM J. MORRIS, DIRECTOR OF PUBLIC SERVICES

**FOR FURTHER INFORMATION CONTACT: ERNESTO MUNOZ, CITY ENGINEER AT (714)
754-5343**

RECOMMENDED ACTION:

Award a contract to NORRIS-REPKE Corporation, 400 North Tustin Avenue, Suite 230, Santa Ana, CA 92705, in an amount not to exceed \$30,760 for design services, and authorize the Mayor and the Deputy City Clerk to execute the Professional Services Agreement.

BACKGROUND:

Based on staff's observations and recommendations from the City's Pavement Management System, Raleigh Avenue, from Wilson Street to the south cul-de-sac, is in need of pavement reconstruction at this time.

City Council approved the use of Community Development Block Grant (CDBG) Funds in fiscal year 2004-05 to move forward with this project.

ANALYSIS:

The scope of work for this contract includes all work necessary to conduct a field survey, including aerial topography and geotechnical investigation, preparation of traffic control plans during the construction phase, and final plans, specifications, and construction cost estimates for the rehabilitation of Raleigh Avenue from Wilson Street to the south cul-de-sac.

Staff advertised the project for the design phase on July 6, 2004, and received five proposals. A panel of City staff members from the Public Services Department evaluated the proposals submitted by the consulting firms.

Staff has carefully reviewed the proposals for engineering services and finds that NORRIS-REPKE is well qualified to perform the professional services. Proposals were reviewed for compliance with the City's Request for Proposals; project understanding and scope of work; related experience; experience of project team; and associated issues. During the evaluation process, NORRIS-REPKE presented their firm as having a thorough understanding of the project and demonstrated substantial experience and technical ability to perform the outlined scope of work. They have indicated a total of five months is required to complete the work.

ALTERNATIVES CONSIDERED:

The alternative to this Council action would be to not award a design services contract for the stated project and perform the engineering work with City staff. Due to the volume of work and the large number of projects currently being handled by the Engineering Division, a significant delay in implementing this project would be experienced if staff were to perform the engineering in-house. Delays are estimated to be from nine months to one year.

FISCAL REVIEW:

In fiscal year 2004-2005, \$319,000 was appropriated from the CDBG funds for the Raleigh Avenue rehabilitation. These funds will cover the design and construction cost of the subject project. Grant funding (CDBG) will provide for 100 percent of the design and construction costs.

LEGAL REVIEW:

The City Attorney has reviewed and approved the attached Professional Services Agreement (Attachment 1) as to content and form.

CONCLUSION:

It is recommended that the City Council award the design services contract to NORRIS-REPKE in an amount not to exceed \$30,760 and authorize the Mayor and Deputy City Clerk to execute the Professional Services Agreement.

ERNESTO MUNOZ
City Engineer

WILLIAM J. MORRIS
Director of Public Services

MARC R. PUCKETT
Director of Finance

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Attachment: 1-[Professional Services Agreement](#)

Distribution: City Manager
 City Attorney
 Deputy City Clerk
 Director of Finance
 Staff
 File