

ORDINANCE NO. 04-10

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING CHAPTER X OF TITLE 2 OF THE COSTA MESA MUNICIPAL CODE REVISING THE LIST OF DESIGNATED POSITIONS FOR THE CITY'S CONFLICT OF INTEREST CODE

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY ORDAIN AS FOLLOWS:

The City Council of the City of Costa Mesa, California, does hereby declare:

WHEREAS, pursuant to the California Political Reform Act of 1974 every city is required to adopt a conflict of interest code and Costa Mesa has adopted its conflicts code, which appears in Costa Mesa Municipal Code Title 2, Chapter X; and

WHEREAS, the Conflict of Interest Code contains a list of City officials and employees called "designated employees" whose positions involve the making or participation in the making of decisions that may foreseeably have a material financial effect on an economic interest of the employee; and

WHEREAS, the Conflict of Interest Code is required to be amended from time to time to incorporate new state law requirements and update the list of positions of designated employees; and

WHEREAS, the City's Conflict of Interest Code now needs to be amended to update the list of designated positions; and

WHEREAS, the City desires to provide for a more efficient procedure with which to update the list of designated positions,

NOW THEREFORE, the City Council of the City of Costa Mesa ordains as follows:

Section 1. The list of designated positions shown on Appendix "A" to Section 2-401 is hereby replaced with the new, revised Appendix "A" that is attached hereto and incorporated herein.

Section 2. Section 2-402 of the Costa Mesa Municipal Code is hereby amended by adding a new subdivision (d) to read as follows:

"(d) The City Council may update the list of designated positions and employees shown on Appendix "A" by a City Council resolution."

Section 3. This Ordinance shall take effect and be in full force thirty (30) days from and after the passage thereof, and prior to the expiration of fifteen (15) days from its passage shall be published once in the ORANGE COAST DAILY PILOT, a newspaper of general circulation, printed and published in the City of Costa Mesa or, in the alternative, the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the office of the City Clerk five (5) days prior to the date of adoption of this Ordinance, and within fifteen (15) days after adoption, the City Clerk shall cause to be published the aforementioned summary and shall post in the office of the City Clerk a certified copy of this Ordinance

together with the names and member of the City Council voting for and against the same.

PASSED AND ADOPTED this ____ day of _____, 2004.

Mayor of the City of Costa Mesa

ATTEST:

APPROVED AS TO FORM:

Deputy City Clerk of the
City of Costa Mesa

Acting City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, Julie Folcik, Deputy City Clerk and ex-officio clerk of the City Council of the City of Costa Mesa, hereby certify that the above and foregoing Ordinance No. 04-10 was introduced and considered section by section at a regular meeting of said City Council held on the 20th day of September, 2004, and thereafter passed and adopted as a whole at a regular meeting of said City Council held on the ____ day of _____, 2004, by the following roll call vote:

AYES:

NOES:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Costa Mesa this ____ day of _____, 2004.

Deputy City Clerk and ex-officio
Clerk of the City Council of the
City of Costa Mesa

APPENDIX A

Designated employees or officials are set forth by position or job classification and are intended to include one or more persons where one or more appointments have been or will be made to a classified position. A designated employee or official, for the purpose of this ordinance, shall include a spouse and immediate members of the family. Any person hired or promoted into a job classification included in this ordinance shall become a designated employee for the purposes of this ordinance without further action of the City Council.

DEPARTMENT

REPORTING CATEGORY

Administrative Services Department

Administrative Services Director	All
Management Information Services Manager	All
Telecommunications Manager	All
Recreation Manager	All
Personnel Manager	All
<u>Human Resources Manager</u>	<u>All</u>
Risk Manager	All
Management Analyst	All

City Attorney's Office

Assistant City Attorney	All
Senior Deputy City Attorney	All
Deputy City Attorney	All

City Manager's Office

<u>Assistant City Manager</u>	<u>All</u>
Legislative and Public Affairs Manager	All
Neighborhood Improvement Manager	All
Management Analyst	All
CDBG/HOME Coordinator	All
Deputy City Clerk	All

Development Services Department

Development Services Director	All
Assistant Development Services Director	All
Planning and Redevelopment Manager	All
Principal Planner	All
Senior Planner	All
Associate Planner	All

Assistant Planner	All
Building Official	All
Chief Building Inspector	All
Chief Electrical Inspector	All
Chief Plumbing & Mechanical Inspector	All
<u>Senior Building Inspector</u>	<u>All</u>
Building Inspector	All
Electrical Inspector	All
Chief Plans Examiner	All
Plan Checker	All
Code Enforcement Officer	1 & 4
Plan Checker (Consultant)	All
Chief of Inspection	All
Chief of Code Enforcement	All
Building Technician I & II	All
Combination Inspector	All
Plan Check Engineer	All
Plan Review Consultants	All
Management Analyst	All

Finance Department

Assistant Finance Director	All
Budget Research Officer	All
Accounting Supervisor	All
Purchasing Supervisor	All
Buyer	All
Revenue Supervisor	All
Revenue Investment Specialist	All
Grant Administrator	All
Tax Auditing Specialist	1 & 4
Business License Inspector	1 & 4

Fire Department

Fire Chief	All
Deputy Fire Chief	All
Battalion Chief	All
Fire Division Chief/Fire Marshal	All
Fire Protection Analyst	All
Management Analyst	All
Hazardous Materials Specialist (Consultant)	All

Police Department

Police Chief	All
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Police Captain	All
Police Administrative Services Commander	All

Public Services Department

Director of Public Services	All
City Engineer	All
Senior Engineer	All
Transportation Services Manager	All
Construction Inspector	All
Project Administration Manager	All
Chief Construction Inspector	All
Assistant Engineer	All
Associate Engineer	All
Maintenance Services Manager	All
Parks Project Manager	All
Contract Administrator	All
Fairview Park Plan Administrator	All
<u>Facilities and Equipment Supervisor</u>	<u>All</u>

Commissions

Parks and Recreation Commissioners	All
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