

# BUDGET ADJUSTMENT AUTHORIZATION

Unit <b>CITY</b>	Department <b>Police</b>	Division <b>Administrative Services</b>	Serial Number <b>05-019</b>
Type of Transaction <input checked="" type="checkbox"/> Revenue Estimate <input checked="" type="checkbox"/> Estimate Increase <input type="checkbox"/> Estimate Decrease  <input checked="" type="checkbox"/> Source <input type="checkbox"/> From Existing Budget Appropriations <input checked="" type="checkbox"/> From Donations, Fees, or Grants <input type="checkbox"/> From Unappropriated Fund Balance		<input checked="" type="checkbox"/> Expenditure Appropriation <input type="checkbox"/> Intra-Departmental Transfer <input type="checkbox"/> Inter-Departmental Transfer <input type="checkbox"/> Project-To-Project Transfer <input checked="" type="checkbox"/> Appropriation Increase <input type="checkbox"/> Appropriation Decrease	
<b>Reason for Request:</b> <b>To incr revenue/approp 20004 LLEBG Funds and approp COPS/SLESF Funds, as approved by Council on xx/xx/04.</b>			

Unit	Account	Name	Fund	Organization	Program	Project/Grant	Increase	Decrease
CITY	430108	Local Law Enforcement Block Grant	219	15200	70800	-	\$25,634	-
CITY	590700	Office Equipment	219	15200	70800	-	25,634	-
CITY	340295	Undesignated	213	90000	70800			\$2,848
CITY	590700	Office Equipment	213	15200	70800	-	2,848	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-

<b>Department Authorization:</b>  _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span>Department Director</span> <span>Date</span> </div>	<b>Recommendation:</b> <input type="checkbox"/> Approval <input type="checkbox"/> Disapproval Reasons For Disapproval:  _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span>Director of Finance</span> <span>Date</span> </div>
<b>Budget Verification:</b> The above information has been reviewed, is complete and accurate, and the appropriations and/or unappropriated funds are sufficient to support the request.  <input type="checkbox"/> Yes <input type="checkbox"/> No  _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span>Budget and Research Officer</span> <span>Date</span> </div>	<b>City Manager Action:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Not Required  _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span>City Manager</span> <span>Date</span> </div> <b>City Council Action:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Not Required  _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span></span> <span>Date</span> </div>