



# *CITY COUNCIL AGENDA REPORT*

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**MEETING DATE:** October 4, 2004

**ITEM NUMBER:** Item Number

**SUBJECT:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA  
AUTHORIZING ACCEPTANCE OF YEAR 2004 LOCAL LAW ENFORCEMENT BLOCK  
GRANT ALLOCATION AND APPROVAL OF LOCAL LAW ENFORCEMENT BLOCK  
GRANT ADVISORY COMMITTEE ALLOCATION RECOMMENDATIONS

**DATE:** SEPTEMBER 8, 2004

**FROM:** POLICE DEPARTMENT - TECHNICAL SERVICES DIVISION

**PRESENTATION BY:** SCHERALEE FORD, TECHNICAL SERVICES COMMANDER

**FOR FURTHER INFORMATION CONTACT:** SCHERALEE FORD - (714) 754-5112

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## **RECOMMENDATION:**

1. Adopt Resolution that authorizes the City Manager or his designee to accept the grant award for the 2004 Local Law Enforcement Block Grant Program in the amount of \$25,634, and
2. Approve the recommendation of the Local Law Enforcement Block Grant (LLEBG) Citizens Advisory Committee to allocate LLEBG proceeds and matching funds for the following purchases:
  - Property Lockers \$ 5,765
  - Weapons Rack for Arsenal \$10,300
  - Upgrade Audio/Visual Equipment - \$12,417  
Detective Bureau Interview Rooms
3. Approve Budget Adjustment No. 05-019 that appropriates \$25,634 of 2004 LLEBG funds; and appropriates \$2,848 in matching funds from the 2004 Citizen's Option for Public Safety for a total appropriation of \$28,482.

## **BACKGROUND:**

The City of Costa Mesa has participated in the Local Law Enforcement Block Grant (LLEBG) Program since 1996. Over the previous eight (8) years, the City has received \$694,070 in LLEBG grant funds. Over the same time period, the City has also contributed \$79,932 in matching funds for a total of \$774,002 in funds specifically allocated for law enforcement purposes. Prior to the expenditure of funds, the City has agreed to comply with the financial, administrative, and special conditions of the U.S. Department of Justice. One of the conditions is to adopt a resolution authorizing the acceptance of the grant award, and a second of the special conditions is that a Citizens Advisory Committee be assembled to review proposals and make recommendations to the City Council with regard to the expenditure of LLEBG funds.

On June 21, 2004, the City Council approved the appointment of the LLEBG Citizens Advisory Committee to satisfy the above-defined special condition. The LLEBG Advisory Committee consists of the following members:

- Lieutenant Craig Frizzell (Newport Beach Police Department) representing the local law enforcement agency component of the grant
- Orange County Deputy District Attorney Mike Fell representing the local prosecutor's office
- Judge Susanne Shaw from the Harbor Justice Center representing the local court system
- Jane Garland (Newport Mesa Unified School District) representing the local school system component, and
- Leda Albright from Families of Costa Mesa representing the local nonprofit component

The committee's role is advisory only.

### **ANALYSIS:**

Discussion with the Advisory Committee involved the following item(s) as proposed by department personnel. The recommended items qualify and comply with the legislative criteria established for LLEBG funding as defined by the U.S. Department of Justice.

The need for the following items is as follows:

#### **Property Lockers**

The current property lockers are old and outdated. Currently a key method for securing the property storage is being used. This system does not provide the necessary security to ensure the integrity of the evidence and property stored within them. The current lockers have been rigged in various ways to keep the locking mechanisms in place. Because the current lockers are outdated replacement parts are difficult to find. The number of lockers currently available is no longer appropriate for the increasing amount of property items being booked.

Purchasing new property lockers with secure locking mechanisms and purchasing enough lockers to store the amount of incoming property will solve property and evidence storage and security issues.

#### **Weapons Rack for Arsenal**

The requested weapons rack will hold all the shotguns, 40mm weapons, and all weapons used in the long-rifle program.

Currently the shotguns and 40mm weapons are stored in the police units. When a vehicle is serviced, the weapons are removed and stored in the current arsenal. The long rifles are kept in a basement storage room or in an officer's locker.

The problem with these methods of storage is as follows:

1. The shotguns and 40mm weapons are inventoried twice a year. With this method of property control, a weapon could be missing for a period of time prior to discovering it is missing.
2. The 40mm weapons have had several problems with moisture causing damage to the weapon, since they are stored in the trunks of the police vehicles and are exposed to the elements.
3. Storage of the long rifles in lockers is problematic due to the limited size of the lockers.

The purchase of appropriate racking for all weapons in the long-rifle program will enable us to inventory weapons on a daily checkout basis and will enable the department to store the weapons in a dry, secure environment to ensure longevity and maximize their reliability.

#### Upgrade Audio/Visual Equipment for Detective Bureau Interview Rooms (3)

The current technology used in the Detective Bureau interview rooms is outdated. The present audio devices use audiocassette tapes. Improvements have been made in the audio/visual field that utilizes computer-enhanced sound and video recordings using CD and DVD technology.

Upgrading the audio and visual recording devices will allow detectives to have clear video and sound recordings as they conduct interviews with suspects and arrestees.

#### **ALTERNATIVES CONSIDERED:**

Other than the item(s) proposed by the Police Department to the Advisory Committee, no other expenditure options were proposed or discussed by the Committee.

#### **FISCAL REVIEW:**

The City of Costa Mesa has been awarded \$25,634 in 2004 LLEBG funds for the 2004-2005 fiscal year. In addition, the required matching funds in the amount of \$2,848 will be provided as a portion of the Citizen's Option for Public Safety allocation as approved by the City Council on September 20, 2004. The approval of the attached Budget Adjustment No. 05-019 will appropriate the grant proceeds and matching funds for a total of \$28,482.

#### **LEGAL REVIEW:**

Legal has reviewed the documents and approved them as to form.

#### **CONCLUSION:**

Based upon the discussion and analysis, it is recommended that the Citizens Advisory Committee's recommendation with regard to the expenditures of the Local Law Enforcement Block Grant funds be accepted and approved.

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SCHERALEE FORD  
Technical Services Commander

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JOHN D. HENSLEY  
Chief of Police

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MARC R. PUCKETT  
Director of Finance

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TOM WOOD  
Acting City Attorney

DISTRIBUTION: City Manager  
City Attorney  
City Clerk  
Finance Director

ATTACHMENTS: 1 [City Council Resolution](#)  
2 [Budget Adjustment 05-019](#)

100404 2004 Local Law Enforcement Block Grant

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