



CITY COUNCIL AGENDA REPORT

MEETING DATE: October 4, 2004

ITEM NUMBER:

SUBJECT: AWARD OF FORMAL BID ITEM NO. 1075 FOR THE PURCHASE OF ONE NEW ANIMAL CONTROL VEHICLE

DATE: September 13, 2004

FROM: FINANCE DEPARTMENT- FINANCIAL PLANNING DIVISION

PRESENTATION BY: MARC R. PUCKETT, FINANCE DIRECTOR

FOR FURTHER INFORMATION CONTACT: DEBBIE DOBROTT AT 714/754-5212

RECOMMENDATION:

Award Formal Bid No. 1075 to Downtown Ford Sales, 252 N. 16th Street, Sacramento, CA 95814, for the purchase of one new 2005 Ford F-250 4 x 2 Series truck with attached animal control truck body built by Pacific Truck Equipment for the net price of \$34,508.06. The net price includes a two percent discount of \$704.25 for payment within 20 days.

BACKGROUND:

This purchase provides for one new 2005 Ford F-250 4 x 2 Series truck with an animal control truck body that replaces a 1996 Chevrolet S-10 truck chassis with an animal containment unit, which is used by the Police Department's Animal Control program for transporting animals.

As required by the City's Municipal Code, staff solicited "Notice Inviting Bids" from twenty-eight prospective bidders including qualified vendors whose names were on the bidders' list, the City's local Ford dealer and other Ford vendors. A "Notice Inviting Bids" was published in the Daily Pilot, posted on the public bulletin board in City Hall and posted on the City's web site. On September 13, 2004, ten submittals were received, opened and read by the Deputy City Clerk.

ANALYSIS:

Of the ten bid responses received, Downtown Ford Sales submitted the lowest responsive bid of \$34,508.06, which includes a \$704.24 discount for early payment. The bid tabulation is provided in Attachment I.

ALTERNATIVES CONSIDERED:

The alternative to purchasing the new animal control vehicle is to retain the current eight year-old animal control unit, which has 106,363 miles and is in poor condition. The animal containment cage was manufactured in 1986. It was recycled from the previous animal control unit. In addition, its configuration makes it difficult for the operator to load, and it is too small to facilitate large animals. Therefore, staff does not recommend this alternative.

FISCAL REVIEW:

The total cost for the new animal control vehicle is \$34,508.06. The FY 04-05 budget provides funding for this vehicle, which replaces vehicle number 649A, in the Equipment Replacement Fund.

LEGAL REVIEW:

There is no legal review required on this item.

CONCLUSION:

Staff recommends that the City Council approve the purchase of the animal control vehicle.

MARC R. PUCKETT
Director of Finance

DEBBIE DOBROTT
Buyer

Attachments: [Attachment I, Bid Tabulation](#)

Distribution: Public Services Director
Deputy City Clerk