



CITY COUNCIL AGENDA REPORT

MEETING DATE: October 18, 2004

ITEM NUMBER:

SUBJECT: AWARD OF FORMAL BID ITEM NO. 1076 FOR THE PURCHASE OF TWO NEW 2005 FORD F-250 4 x 2 SERIES TRUCKS WITH ROYAL UTILITY SERVICE BODIES

DATE: October 4, 2004

FROM: FINANCE DEPARTMENT- FINANCIAL PLANNING DIVISION

PRESENTATION BY: MARC R. PUCKETT, FINANCE DIRECTOR

FOR FURTHER INFORMATION CONTACT: DEBBIE DOBROTT AT 714/754-5212

RECOMMENDATION:

Award Formal Bid No. 1076 to Villa Ford 2550 N. Tustin Avenue, Orange, CA 92865, for the purchase of two new 2005 Ford F-250 4 x 2 Series trucks with Royal utility service bodies for the net price of \$56,633.38. The net price includes a ten percent discount of \$6,292.60 for payment within 30 days.

BACKGROUND:

This purchase provides for two new 2005 Ford F-250 4 x 2 Series trucks with Royal utility service bodies. Both vehicles are used to perform irrigation work by the Public Services Department, Maintenance Services Division, Parks Section. One unit replaces a 1986 Chevrolet van with 115,000 miles. The body of this vehicle has extensive rust damage on the roof, the windshield and the hood. This van was recently involved in a traffic accident that damaged the right side and rendered the doors inoperable. The repairs exceed the value of this vehicle. Replacing this van with a truck provides a more effective vehicle for performing the duties assigned to the Parks Section by providing toolboxes on the exterior of the vehicle to work from. The second unit replaces a 1990 Chevrolet ¾ ton service body truck with 103,000 miles. The consumption of oil by this vehicle has become excessive. Several repairs have been made to make the service body on this unit usable, but the service body has severely deteriorated due to rust. In addition, the interior is worn out.

As required by the City's Municipal Code, staff solicited "Notice Inviting Bids" from twenty-nine prospective bidders including qualified vendors whose names were on the bidders' list, the City's local Ford dealer and other Ford vendors. A "Notice Inviting Bids" was published in the Daily Pilot, posted on the public bulletin board in City Hall and posted on the City's web site. On September 27, 2004, seven submittals were received, opened and read by the Deputy City Clerk.

ANALYSIS:

Of the seven bid responses received, Villa Ford submitted the lowest responsive bid of \$56,633.38, which includes a \$6,292.60 discount for early payment. The bid tabulation is provided in Attachment I.

ALTERNATIVES CONSIDERED:

The alternative to purchasing the two new trucks is to retain the current vehicles. Unit 139A is 18 years old with 115,000 miles and is in need of extensive repairs that exceed the value of the vehicle. Unit 173 is 14 years old with 103,000 miles. This vehicle is also in poor condition with the excessive use of oil, a rusting service body and a worn out interior. Therefore, staff does not recommend this alternative.

FISCAL REVIEW:

The total cost for the two new 2005 Ford F-250 4 x 2 Series trucks with Royal utility service bodies is \$56,633.38. The FY 04-05 budget provides funding for both vehicles in the Equipment Replacement Fund. The amount is \$3,266.62 lower than the amount budgeted for these two vehicles.

LEGAL REVIEW:

There is no legal review required on this item.

CONCLUSION:

Staff recommends that the City Council approve the purchase of two new 2005 Ford F-250 4 x 2 Series trucks with Royal utility service bodies.

MARC R. PUCKETT
Director of Finance

DEBBIE DOBROTT
Buyer

Attachments: [Attachment I, Bid Tabulation](#)

Distribution: Public Services Director
Deputy City Clerk