



# *CITY COUNCIL AGENDA REPORT*

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**MEETING DATE:** December 6, 2004 **ITEM NUMBER:** Item Number

**SUBJECT:** REQUEST OF MAYOR MONAHAN FOR REVIEW OF COUNCIL POLICY 000-2.5 PERTAINING TO PLANNING COMMISSION AND PARKS AND RECREATION COMMISSION APPOINTMENTS

**DATE:** DECEMBER 1, 2004

**FROM:** City Manager's Office

**PRESENTATION BY:** MAYOR GARY MONAHAN

**FOR FURTHER INFORMATION CONTACT:** Allan L. Roeder, City Manager (714) 754-5328

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## **DISCUSSION:**

In March 2003, the City Council modified its method of appointing members of the Planning Commission and Parks and Recreation Commission through the adoption of City Council Policy 000-2.5 (see attachment A). Prior to adoption of the policy, members of the two commissions were appointed by a majority vote of the City Council. Council Policy 000-2.5 changed the process to provide for individual appointment to the commissions by individual City Council member. Persons appointed to the commissions serve at the pleasure of the appointing City Council member with terms being concurrent with the appointing member of the City Council. The policy provides additional direction with respect to the ability of the City Council to reject appointments and removals (with a 4/5 vote), process for the solicitation of interested members of the community to serve on the commissions, qualifications for prospective commissioners and related detail.

Mayor Monahan requested that this subject be placed on the City Council agenda of December 6, 2004 on the basis of two current members of the Planning Commission having been elected to the City Council. The Orange County Board of Supervisors certified the election results on November 30, 2004 and the City Council is scheduled to do likewise at its meeting of December 6, 2004. Pursuant to Costa Mesa Municipal Code Section 13-10(f) and State law, no member of the City Council shall be eligible for membership on the Planning Commission. Consequently, the Planning Commission will be reduced to 3 members upon the swearing in of Council members-elect Katrina Foley and Eric Bever.

Council Policy 000-2.5 states that the appointment of commissioners shall be placed on the second regular City Council agenda in January following each General Election. Consequently, the 3-member Planning Commission will conduct regular meetings on 12/13/04, 12/27/04 and 1/10/05 with Study Sessions scheduled for 12/20/04 and 1/17/05 before the City Council takes up the matter of new commission appointments.

Mayor Monahan is suggesting that the City Council consider moving up the appointment of new commissioners to the regular City Council meeting of January 3, 2005 in light of the vacancies. The Mayor has also suggested that the City Council review other elements of Council Policy 000-2.5 that it may desire to amend while considering this request.

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GARY MONAHAN

Mayor

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ALLAN L. ROEDER

City Manager

DISTRIBUTION: Planning Commission  
Parks and Recreation Commission  
City Attorney  
Deputy City Clerk  
Development Services Director  
Assistant Development Services Director  
Public Services Director  
Administrative Services Director

ATTACHMENTS: 1 [City Council Policy 000-2.5](#)

File Name Commission Appointments

Date December 1, 2004

Time 10:15 a.m.