



CITY COUNCIL AGENDA REPORT

MEETING DATE: DECEMBER 6, 2005

ITEM NUMBER:

SUBJECT: AWARD FORMAL BID NO. 1087 FOR THE PURCHASE OF TWO (2) NEW 2006 FORD FOCUS'

DATE: NOVEMBER 9, 2005

FROM: FINANCE DEPARTMENT – FINANCIAL PLANNING DIVISION

PRESENTATION BY: MARC R. PUCKETT, DIRECTOR OF FINANCE

FOR FURTHER INFORMATION CONTACT: DEBBIE DOBROTT AT 714/754-5212

RECOMMENDATION:

Staff recommends award of Formal Bid no. 1087 to Raceway Ford, 5900 Sycamore Canyon, Riverside, California 92507, for the purchase of two (2) new 2006 Ford Focus' for a total cost of \$27,349.36.

BACKGROUND:

This purchase provides for two (2) new 2006 Ford Focus' to upgrade two of the City's pool vehicles. One of the vehicles due for replacement is a 1990 Ford Crown Victoria, with 41,115 miles. This vehicle was previously a patrol unit. While the mileage on this vehicle is not high, it is in overall poor shape with rust on the exterior and a worn interior. Unit 061B is a 1995 Ford Taurus with 78,370 miles. Both vehicles have high maintenance costs. The Ford Focus was selected as replacements for these units based on price, reliability, and gas mileage. The addition of these cars to the fleet should significantly improve the City's motor pool.

As required by the City of Costa Mesa Municipal Code, the "Notice Inviting Bids" was solicited from qualified vendors listed on the bidder's list, additional Ford Dealers within a 100-mile radius, and other vendors requesting a bid package. Nineteen prospective bidders were invited to bid. A "Notice Inviting Bids" was published in the Daily Pilot, posted on the public bulletin board in City Hall, and on the City's web site. On November 7, 2005, the City Clerk received and read four (4) bid submittals.

ANALYSIS:

Of the four bid submittals received, Raceway Ford submitted the lowest responsive and responsible bid of \$27,349.36. Bids were evaluated in adherence to Ordinance 11-03, of the City of Costa Mesa Municipal Code Title 15, Chapter V, Article 2, Section 2-171(e), which allows for a 5% preferential discount for Costa Mesa vendors. The local vendor's bid exceeded the lowest bidder by \$1,462.28 with this concession. The bid tabulation is provided in Attachment I.

ALTERNATIVES CONSIDERED:

The alternative to purchasing two new pool vehicles is to retain the vehicles that are currently being used. Due to the high maintenance costs and age of the vehicles, staff does not recommend this.

FISCAL REVIEW:

The amount budgeted in FY 05-06 for the replacement of these vehicles is \$32,000. The cost for the two new 2006 Ford Focus' is \$27,349.36 resulting in a savings of \$4,650.

LEGAL REVIEW:

There is no legal review required on this item.

CONCLUSION:

Staff recommends that the City Council approve the purchase of the two (2) new 2006 Ford Focus' from Raceway Ford in the amount of \$27,349.36

MARC R. PUCKETT
Director of Finance

DEBBIE DOBROTT
Purchasing Supervisor

Attachments: Attachment I, [Bid Tabulation](#)

Distribution: Public Services Director
Deputy City Clerk