

CITY OF COSTA MESA

**SPECIAL MEETING
JOINT FIELD USE MASTER PLAN TASK FORCE**

Minutes For Wednesday, October 29, 2008 At 6:00 p.m.

1. CALL TO ORDER: 6:05 p.m. by Allan Roeder, City Manager

Members Present: Frank Albers, Gordon Bowley, Mike Brumbaugh, Walt Davenport, Kurt Galitski, Jim Lamond, Tim Marsh, Colin McCarthy, Justin Parrish, Kim Pederson, Lisa Reedy, David Stiller, and Michael Toole

Council Members Present: Katrina Foley and Wendy Leece

Staff/Consultant Present: Allan Roeder, Tom Hatch, Peter Naghavi, Bruce Hartley, Jana Ransom, Bart Mejia, Mel Lee, Sharon Rodelius, Jeff Justus, and Ian Lutz

2. INTRODUCTION OF TASK FORCE MEMBERS:

Self introductions were made.

3. PROJECT BACKGROUND:

Mr. Allan Roeder welcomed the Task Force members, described how the project originated, and presented the goals for the Task Force.

Mr. Bart Mejia presented an overview of the project scope of work.

4. PROJECT OVERVIEW:

Mr. Jeff Justus, Schmidt Design Group, presented an overview of the physical features and current uses of each project site.

5. DISCUSSION:

Mr. Justus opened the floor for individual input (needs and wants) for these facilities.

The following is the list of items (needs and wants) that the task force members provided:

- Accommodation of schools and students needs
 - o Variety of sports offered
 - o Proper amount of athletic fields
 - o Appropriate dimensioning of fields
 - o Appropriate amenities at fields, i.e. bull pens, batting cages, dugouts, storage etc.
 - o Fields accommodate all age groups/leagues
 - o 400-meter tracks at high school and middle school sites
 - o Consider using adjacent City facilities for varsity programs

- Accommodation of the surrounding communities
 - o Lighting, placement, and usage of fields to have minimum negative impact
 - o Parking arrangements for site users not to interfere with those of local homeowners
 - o Community access to fields
 - o Design as community parks
 - o Allow outside/private league usage
 - o Buffer zones between fields and surrounding housing
 - o High aesthetic quality

- Lighting & Irrigation
 - o Placed on appropriate fields
 - o Place appropriately on fields
 - o Little to no impact on surrounding communities
 - o Up to date technology
 - o Energy efficient fixtures and programs
 - o Controlled timing
 - o Secure sites

- Security
 - o Well lit areas for site users
 - o Secure areas to pick up/drop off
 - o Secure areas to walk between fields and parking
 - o Well defined entrances and exits

- Parking
 - o Appropriate proximity to fields
 - o Public parking to be controlled along surrounding streets
 - o Appropriate amount of parking

- Site amenities
 - o Proper location, amount, and number of restrooms
 - o Proper style, use, and placement of storage
 - o Multi-use trails for hiking, biking, jogging etc.
 - o Exercise trail to include fitness stations
 - o Playgrounds with thematic context and educational elements
 - o Spectator areas to include appropriate seating, shade, etc.
 - o Concessions

6. PROJECT SCHEDULE/NEXT MEETING:

At the next meeting Schmidt Design Group will present a charrette of several different layouts with the goal of more dialogue between task force members.

Staff will coordinate meeting in approximately one month. At the next meeting a tentative schedule will be provided.

Schmidt Design Group Power Point presentation will be available on the City website at: <http://www.ci.costa-mesa.ca.us/recreation/park-projects.htm>

The meeting was adjourned by Allan Roeder at 8:05 p.m.